

Research project brief

Complete with your own project details. Blank fields are not confirmed product specifications.

01 Organisation and scope

Organisation / project contact / destination country

Material identity, sequence or formulation reference

Intended laboratory research use and project objective

02 Requested material and evidence

Requested quantity, fill size, container and number of samples

Identity, assay, purity and other acceptance criteria / methods

Required documents: COA, spectra, chromatograms, SDS or additional records

03 Commercial and technical review

Target timing, destination, packaging, IP and confidentiality requirements

Review before approval

Confirm identity and feasibility first. Agree MOQ, price and lead time in writing.
A research-use label does not establish clinical suitability or regulatory permission.
This worksheet is not a quotation, certificate of analysis or authorization to manufacture.

Export planning worksheet

Planning aid only. A qualified broker and the responsible parties must verify the final records.

01 Shipment and parties

Exporter / consignee / importer of record / contact references

Origin, destination, transport route and agreed Incoterm with named place

Accurate goods description, material identity and intended use

02 Invoice and packing data to verify

Quantity, unit, unit value, total value and currency

HS classification and country of origin (broker verification required)

Batch reference, package count, net / gross weight and dimensions

Storage / transport limits, dangerous-goods assessment and supporting evidence

03 Document and destination review

Invoice / packing list / COA / SDS / permits / other required documents

Responsible reviewer, broker confirmation, date and unresolved items

Do not ship until the destination requirements and restrictions have been checked.

Do not infer an HS code, origin, hazard status or approval from this template.

This is not a completed commercial invoice, customs declaration or legal opinion.